

MEMORANDUM FOR: The Record

25X1A

FROM : [REDACTED]
ADMAG Recorder

SUBJECT : Minutes of ADMAG Business Meeting,
30 September 1976

1. The following ADMAG members were present at the business meeting held 30 September 1976 in the OMS Conference Room:

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[REDACTED] Chairman

Medical Services
Data Processing
Communication
Personnel
MG
Finance

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2. [REDACTED] EO/DDA, was present during the first part of the meeting and stated he felt that our attendance at the Trends and Highlight sessions are valuable and should be continued. We agreed that these sessions do provide a viable vehicle for upward communication and should be continued. Along the lines of communication we asked the status of the suggestion (dated 19 March 76) to have a periodic Agency notice published addressing the official position on parking at non-government owned property. [REDACTED] said he would check with Logistics as to status of notice.

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3. [REDACTED] reported we have received a reply from Director of Training addressing our MBO objective. In short the reply surfaced the fact that OTR has a procedure whereby an employee can obtain college credits for certain Agency run courses. Our question - why didn't anyone on ADMAG know of this and also how many others are not privy to this information.

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25X1A 4. Bill also surfaced what seems to be an excellent project for ADMAG - use of Security badge photos for passports vis-a-vis reimbursement to travelers for commercial photos. We understand this idea has been through the employee suggestion route but we feel it should be resurfaced. Bill will contact [REDACTED], Executive Secretary, SAAC for background data.

5. Most of the meeting was spent discussing topics for the upcoming meeting with Mr. Blake, 26 October 1976. We decided to discuss ADMAG accomplishments, method of operation and inquire as to status of topics previously submitted (see addendum). 200

25X1A 6. [REDACTED] will be Chairman and [REDACTED] will be Recorder for the period October through December. 25X1A

[REDACTED]
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ADDENDUM

Vacancy Notices

Parking at Non-Headquarters Sites

After Hour Security Checks

Employee Pride in Agency Accomplishments

Flex Hours

Employee Briefings

College Accreditation